

# The Happy Proofreader



**SARA ANN WOODARD**

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## PROOFREADING RATES

### Regular Rate

\$0.45 per page  
48-72 hours

### Rush Job

\$0.60 per page  
24-48 hours

### Same Day

\$0.80 per page  
24 hours or less

### Proof to Audio

\$0.80 - \$1.00 per page  
Depending on turnaround

## PROOFREADING REFERENCES

**Bad Grammar/Good Punctuation**  
by Margie Wakeman Wells

**The Gregg Reference Manual**  
by William A. Sabin

**Merriam-Webster Dictionary**

## WORK HISTORY

### Freelance Proofreader | 2017 – Present

Author, Jake Aurelian – Proofreading The Life & Mimes (& Alien Invasion) of Ripper the Clown  
Author, Brad Norton – Proofreading and light editing of Cotton Coated, proofreading various website ads for his Cotton Coated book series  
Author, Maureen Hughes – Proofreading and light editing of River of Shame

### The HeartFull Journey, Writer | October 2016 – Present

I write and edit The HeartFull Journey Blog and create eCourses, gifts, and other tools that help moms rebuild their confidence and manage their emotions during the stressful time of separation and divorce.

### Hussmann Rogers Law, Bookkeeper | April 2018 – 2020

My responsibilities included preparing Rule To Show Cause Petitions, preparing statements for clients, auditing the trust account every month, and calling clients who have an outstanding balance.

### FamilyTech, Staff Writer | April 2017 – August 2017

I wrote and edited 2 articles a month for FamilyTech. The articles focused on technology that families can use to make their lives more enjoyable and productive.

## ACADEMIC HISTORY

### International Academy of Design & Technology

2003 – 2006, CHICAGO, IL  
Bachelor of Graphic Design

Studied graphic design, color theory, and website design.

### Danville Area Community College

2001 – 2003, DANVILLE, IL  
Associate in Liberal Arts and Sciences

General studies with a focus on writing and literature.

## VOLUNTEERING

Distributed Proofreaders  
Champaign County Libertarian Party  
Danville Area Chapter of AMBUCS